



Prime Contractors: How do you measure up?

CONSTRUCTION
COMPLIANCE
PLAN 2007

Revised

Measure Up Campaign: Prime Contractor Questions*

Question	Regulatory Reference
1. Is there a Notice of Project on site ?	OHSR 20.2 (3)
2. Are areas of responsibility completed on the NOP?	OHSR 20.2 (2)(a)
3. Is there a written agreement between the owner and the directing contractor, designating them as a prime contractor (pc) for the purpose of health and safety for the project?	WC Act 118 (1)(a)
4. Has the prime contractor appointed a qualified coordinator to ensure the coordination of health and safety activities for the worksite?	OHSR 20.3 (2) (a)(i)
5. a) Has the prime contractor assigned duties to their qualified coordinator to ensure subcontractors and workers are informed of hazards created?	OHSR 20.3 (3)(a)
b) Has the prime contractor assigned duties to their qualified coordinator to ensure the hazards are addressed throughout the duration of the work activities?	OHSR 20.3 (3)(b)
6. Has the prime contractor received from each subcontractor on site, the name of the person designated to supervise their workers?	WC Act 118 (3)
7. Has the prime contractor received from each subcontractor, the name of the qualified person designated to be responsible for the subcontractor's site health and safety activities?	OHSR 20.3 (2)(b)
8. Does the prime contractor hold site meetings with subcontractors to coordinate safety and to ensure compliance with the Act/ Regulation?	WC Act 118 (2)(a) (b)
9. Does the prime contractor have a system to ensure suitable access for the safe delivery of equipment and material to the areas on the worksite where they will be used?	OHSR 20.4 (2)
10. Does the prime contractor have a system to identify foreseeable or reasonably known hazards?	WC Act 118 (2)(b)
11. Does the prime contractor have a system to ensure that subcontractors notify them in advance of any undertaking likely to create a hazard for a worker of another subcontractor?	WC Act 118 (2)(b) & OHSR 20.3(1)
12. Does the prime contractor have a system to communicate any known hazards to all affected subcontractors and workers?	WC Act 118 (2)(b) & OHSR 20.3(3)(a)
13. Does the prime contractor have a system in place to ensure corrective action of the hazards?	WC Act 118 (2)(b) & OHSR 20.3(3)(b)
14. Does the prime contractor have a system to ensure regular inspections are carried out to prevent the development of unsafe acts, practices or conditions?***	WC Act 118 (2)(a)(b)

FAQs for Prime Contractors - Workbook Questions



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15. Has the prime contractor provided up-to-date information that includes a set of construction procedures designed to protect the health and safety of workers at the workplace, developed in accordance with the requirements of the Regulation?	OHSR 20.3 (4)(c)
16. Does the prime contractor have a system to ensure that all persons employed on the worksite attend site health and safety orientation ?	WC Act 118 (2)(b)
17. Does the prime contractor have a system to ensure subcontractors hold regular site safety meetings or tool box talks ?	WC Act 118 (2)(b)
18. Has the prime contractor ensured an emergency response plan (ER plan) is maintained for the worksite?	WC Act 118 (2)(b)
19. Has the prime contractor ensured the ER plan is communicated to all workers on site?	WC Act 118 (2)(b)
20. Has the prime contractor provided up-to-date information including a site drawing (posted) which shows project layout, first aid location, emergency transportation provisions, and the evacuation marshalling station?	OHSR 20.3(4)(b)
21. Does the emergency response plan include a system to address work by contractors outside regular hours ?	WC Act 118 (2)(b)
22. Has the prime contractor ensured:	OHSR 3.20 (2)(b)
a) first aid services for the worksite?	OHSR 3.20 (2)(b)
b) first aid equipment and/or facilities for the worksite?	OHSR 3.20 (2)(b)
c) first aid supplies for the worksite?	OHSR 3.20 (2)(b)
d) a system of transportation of injured workers to medical treatment?	OHSR 3.20 (2)(b)
e) a system of first aid coordination after regular working hours (weekends, stat holidays, etc.)?	OHSR 3.20 (2)(b) & WC 118 (2) (a)
23. Does the prime contractor have a system to ensure subcontractors report incidents , promptly to the prime contractor?***	WC Act 118 (2)(b)
24. Does the prime contractor have a system to ensure incidents are reviewed ?**	WC Act 118 (2)(b)

**Verification of these Yes/No Questions will take several forms: written documentation, verbal descriptions of processes or physical inspection.*

*** This question has been revised to better reflect the OHS Regulation.*

Where can I find health and safety information for the construction industry?

To learn more about health and safety in construction:

- Call the WorkSafeBC Prevention Information Line at 604 276-3100, toll-free at 1 888 621-SAFE (7233)
- Additional information about this campaign is available on our website at: www.worksafebc.com